



# SARAH KLEIN

## CONTACT

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## EDUCATION

**Bachelor Of Science in  
Marketing and Management**  
University of Nevada Reno  
Expected Grad. June 2029

**High School Diploma**  
Mineral County High School  
Grad. June 2025

## SKILLS

- Communication
- Teamwork
- Critical thinking
- Time management
- Leadership
- Adaptability
- Organization

## CERTIFICATIONS

**ServSafe Certified Food  
Handler**  
December 23-December 25

**Adult and Child First  
Aid/CPR/AED Certification**  
July 2025-July 2026

## WORK EXPERIENCE

*Associated Students of the University of Nevada Reno-  
Reno, Nevada | August 2025– present*

### Event Programming Intern

- Developed and implemented on campus events that were exciting and engaging, averaging 300+ people in attendance.
- Facilitated event registrations, helping over 300 people attending check in
- Collaborate with the programming team and other school organizations to make sure we had the right resources and tools to host a seamless event for 500+ students.

*Boys and Girls Club of Masin Valley| June 2024- December 2024*

### Youth Development Professional

- Designed and implemented interactive learning and growth activities, creating a supportive environment which helped increase students' scores by 15%.
- Directed after school programs for up to 60 children from (ages 4-13) helping them balance schoolwork, participate in personal development groups to help ensure they feel supported at the club.
- Mentored and guided youth by teaching conflict resolution and encouraging positive behavior.

*Mineral County School District | June 2024- December 2024*

### Student Mentor

- Supervised groups of 30+ students ensuring productivity and providing help as needed which helped improve test scores.
- Guided students through personalized support which helped them improve their grades and understanding of topics.
- Promoted a safe, positive, and supportive learning environment where student felt comfortable which increased their participation.